

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**

Check if Schedule O contains a response or note to any line in this Part VII

**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees**

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
  - List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
  - List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
  - List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
  - List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

| (A)<br>Name and Title                          | (B)<br>Average hours per week (list any hours for related organizations below line) | (C)<br>Position (do not check more than one box, unless person is both an officer and a director/trustee) |                       |         |              |                              |         | (D)<br>Reportable compensation from the organization (W-2/1099-MISC) | (E)<br>Reportable compensation from related organizations (W-2/1099-MISC) | (F)<br>Estimated amount of other compensation from the organization and related organizations |
|--|---|---|-----------------------|---------|--------------|------------------------------|---------|--|---|---|
|  |   | Individual trustee or director  | Institutional trustee | Officer | Key employee | Highest compensated employee | Former  |  |   |   |
| (1) JOHN RONSVALLE<br>PRESIDENT/CEO            | 50.30   | X   |                       | X       |              |                              | 23,000. | 0.   | 8,340.  |   |
| (2) SYLVIA RONSVALLE<br>EXECUTIVE VP/SECRETARY | 50.30   | X   |                       | X       |              |                              | 23,000. | 0.   | 12,005.   |   |
| (3) CLIFFORD CHRISTIANS<br>DIRECTOR            | 0.10  | X   |                       |         |              |                              | 0.      | 0.   | 0.  |   |
| (4) RUPPERT DOWNING<br>DIRECTOR                | 0.10  | X   |                       |         |              |                              | 0.      | 0.   | 0.  |   |
| (5) U. MILO KAUFMANN<br>DIRECTOR               | 0.30  | X   |                       |         |              |                              | 0.      | 0.   | 0.  |   |
| (6) JOHN K. JONES<br>TREASURER                 | 0.75  |   |                       | X       |              |                              | 0.      | 0.   | 0.  |   |
| (7) SARAH HARTMANN<br>ASST. TREASURER          | 0.50  |   |                       | X       |              |                              | 219.    | 0.   | 0.  |   |
| (8) JOY BONCZEK<br>ASST. TREASURER             | 0.50  |   |                       | X       |              |                              | 2,458.  | 0.   | 0.  |   |
| (9) KAREN SEITER<br>ASST. SECRETARY            | 0.05  |   |                       | X       |              |                              | 14,127. | 0.   | 0.  |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |

**Part VII** Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

| (A)<br>Name and title  | (B)<br>Average hours per week (list any hours for related organizations below line) | (C)<br>Position (do not check more than one box, unless person is both an officer and a director/trustee) |                       |         |              |                              |         | (D)<br>Reportable compensation from the organization (W-2/1099-MISC) | (E)<br>Reportable compensation from related organizations (W-2/1099-MISC) | (F)<br>Estimated amount of other compensation from the organization and related organizations |
|--|---|---|-----------------------|---------|--------------|------------------------------|---------|--|---|---|
|  |   | Individual trustee or director  | Institutional trustee | Officer | Key employee | Highest compensated employee | Former  |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
|  |   |   |                       |         |              |                              |         |  |   |   |
| <b>1b Sub-total</b> .....  |   |   |                       |         |              |                              | 62,804. | 0.   | 20,345.   |   |
| <b>c Total from continuation sheets to Part VII, Section A</b> ..... |   |   |                       |         |              |                              | 0.      | 0.   | 0.  |   |
| <b>d Total (add lines 1b and 1c)</b> .....                           |   |   |                       |         |              |                              | 62,804. | 0.   | 20,345.   |   |

**2** Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **0**

|   | Yes | No |
|---|-----|----|
| <b>3</b> Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual .....  |     | X  |
| <b>4</b> For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual ..... |     | X  |
| <b>5</b> Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person .....                       |     | X  |

**Section B. Independent Contractors**

**1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

| (A)<br>Name and business address | (B)<br>Description of services | (C)<br>Compensation |
|----------------------------------|--------------------------------|---------------------|
| NONE                             |                                |                     |
|                                  |                                |                     |
|                                  |                                |                     |
|                                  |                                |                     |
|                                  |                                |                     |

**2** Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **0**

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**Part VIII Statement of Revenue**

Check if Schedule O contains a response or note to any line in this Part VIII

|   |  | (A)<br>Total revenue   | (B)<br>Related or<br>exempt function<br>revenue | (C)<br>Unrelated<br>business<br>revenue | (D)<br>Revenue excluded<br>from tax under<br>sections<br>512-514 |  |
|---|--|--|---|---|--|--|
| <b>Contributions, Gifts, Grants<br/>and Other Similar Amounts</b>             | <b>1 a</b> Federated campaigns .....   | <b>1a</b>  |   |   |  |  |
|   | <b>b</b> Membership dues .....   | <b>1b</b>  |   |   |  |  |
|   | <b>c</b> Fundraising events .....  | <b>1c</b>  |   |   |  |  |
|   | <b>d</b> Related organizations .....   | <b>1d</b>  |   |   |  |  |
|   | <b>e</b> Government grants (contributions) .....   | <b>1e</b>  |   |   |  |  |
|   | <b>f</b> All other contributions, gifts, grants, and<br>similar amounts not included above .....   | <b>1f</b> 513,840.   |   |   |  |  |
|   | <b>g</b> Noncash contributions included in lines 1a-1f: \$ .....   |  |   |   |  |  |
|   | <b>h Total.</b> Add lines 1a-1f .....  |  | 513,840.  |   |  |  |
| <b>Program Service<br/>Revenue</b>  | <b>2 a</b> <u>BOOK SALES</u> .....   | <b>Business Code</b><br>624200                                 | 1,727.  | 1,727.                                  |  |  |
|   | <b>b</b> .....   |  |   |   |  |  |
|   | <b>c</b> .....   |  |   |   |  |  |
|   | <b>d</b> .....   |  |   |   |  |  |
|   | <b>e</b> .....   |  |   |   |  |  |
|   | <b>f</b> All other program service revenue .....   |  |   |   |  |  |
|   | <b>g Total.</b> Add lines 2a-2f .....  |  | 1,727.  |   |  |  |
| <b>Other Revenue</b>  | <b>3</b> Investment income (including dividends, interest, and<br>other similar amounts) .....   |  | 1,823.  |   | 1,823.   |  |
|   | <b>4</b> Income from investment of tax-exempt bond proceeds .....  |  |   |   |  |  |
|   | <b>5</b> Royalties .....   |  |   |   |  |  |
|   | <b>6 a</b> Gross rents .....   | (i) Real   |   |   |  |  |
|   |  | (ii) Personal  |   |   |  |  |
|   |  | <b>b</b> Less: rental expenses .....                           |   |   |  |  |
|   |  | <b>c</b> Rental income or (loss) .....                         |   |   |  |  |
|   | <b>d</b> Net rental income or (loss) .....   |  |   |   |  |  |
|   | <b>7 a</b> Gross amount from sales of<br>assets other than inventory .....   | (i) Securities   | 3,071.  |   |  |  |
|   |  | (ii) Other   |   |   |  |  |
|   |  | <b>b</b> Less: cost or other basis<br>and sales expenses ..... | 3,059.  |   |  |  |
|   |  | <b>c</b> Gain or (loss) .....                                  | 12.   |   |  |  |
|   | <b>d</b> Net gain or (loss) .....  |  | 12.   |   | 12.  |  |
|   | <b>8 a</b> Gross income from fundraising events (not<br>including \$ _____ of<br>contributions reported on line 1c). See<br>Part IV, line 18 ..... | <b>a</b>   |   |   |  |  |
|   |  | <b>b</b> Less: direct expenses .....                           | <b>b</b>  |   |  |  |
| <b>c</b> Net income or (loss) from fundraising events .....                   |  |  |   |   |  |  |
| <b>9 a</b> Gross income from gaming activities. See<br>Part IV, line 19 ..... | <b>a</b>   |  |   |   |  |  |
|   | <b>b</b> Less: direct expenses .....   | <b>b</b>   |   |   |  |  |
|   | <b>c</b> Net income or (loss) from gaming activities .....   |  |   |   |  |  |
| <b>10 a</b> Gross sales of inventory, less returns<br>and allowances .....    | <b>a</b>   |  |   |   |  |  |
|   | <b>b</b> Less: cost of goods sold .....  | <b>b</b>   |   |   |  |  |
|   | <b>c</b> Net income or (loss) from sales of inventory .....  |  |   |   |  |  |
| Miscellaneous Revenue   |  | <b>Business Code</b>   |   |   |  |  |
| <b>11 a</b> <u>OTHER INCOME</u> .....   | <b>624200</b>  | 327.   | 327.  |   |  |  |
|   | <b>b</b> .....   |  |   |   |  |  |
|   | <b>c</b> .....   |  |   |   |  |  |
|   | <b>d</b> All other revenue .....   |  |   |   |  |  |
|   | <b>e Total.</b> Add lines 11a-11d .....  |  | 327.  |   |  |  |
| <b>12 Total revenue.</b> See instructions. ....                               |  | 517,729.   | 2,054.  | 0.                                      | 1,835.   |  |

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**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

| Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.  | (A)<br>Total expenses | (B)<br>Program service expenses | (C)<br>Management and general expenses | (D)<br>Fundraising expenses |
|---|-----------------------|---------------------------------|--|-----------------------------|
| 1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21  | 18,500.               | 18,500.                         |  |                             |
| 2 Grants and other assistance to domestic individuals. See Part IV, line 22   | 84,587.               | 84,587.                         |  |                             |
| 3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16  |                       |                                 |  |                             |
| 4 Benefits paid to or for members   |                       |                                 |  |                             |
| 5 Compensation of current officers, directors, trustees, and key employees  | 82,326.               | 73,152.                         | 5,956.                                 | 3,218.                      |
| 6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)   |                       |                                 |  |                             |
| 7 Other salaries and wages  | 132,633.              | 75,380.                         | 36,155.                                | 21,098.                     |
| 8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)  |                       |                                 |  |                             |
| 9 Other employee benefits   | 36,567.               | 20,114.                         | 10,919.                                | 5,534.                      |
| 10 Payroll taxes  | 15,122.               | 10,125.                         | 3,207.                                 | 1,790.                      |
| 11 Fees for services (non-employees):   |                       |                                 |  |                             |
| a Management  |                       |                                 |  |                             |
| b Legal   | 14,166.               | 7,550.                          | 5,442.                                 | 1,174.                      |
| c Accounting  | 13,405.               | 7,144.                          | 5,150.                                 | 1,111.                      |
| d Lobbying  |                       |                                 |  |                             |
| e Professional fundraising services. See Part IV, line 17   |                       |                                 |  |                             |
| f Investment management fees  |                       |                                 |  |                             |
| g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)   | 3,661.                | 1,951.                          | 1,406.                                 | 304.                        |
| 12 Advertising and promotion  | 11,388.               | 8,994.                          | 684.                                   | 1,710.                      |
| 13 Office expenses  | 3,543.                | 2,695.                          | 412.                                   | 436.                        |
| 14 Information technology   | 3,576.                | 2,332.                          | 988.                                   | 256.                        |
| 15 Royalties  | 710.                  | 613.                            | 35.                                    | 62.                         |
| 16 Occupancy  | 19,962.               | 16,137.                         | 2,480.                                 | 1,345.                      |
| 17 Travel   |                       |                                 |  |                             |
| 18 Payments of travel or entertainment expenses for any federal, state, or local public officials   |                       |                                 |  |                             |
| 19 Conferences, conventions, and meetings   |                       |                                 |  |                             |
| 20 Interest   |                       |                                 |  |                             |
| 21 Payments to affiliates   |                       |                                 |  |                             |
| 22 Depreciation, depletion, and amortization  | 17,745.               | 14,085.                         | 2,691.                                 | 969.                        |
| 23 Insurance  | 22,535.               | 19,009.                         | 2,537.                                 | 989.                        |
| 24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.) |                       |                                 |  |                             |
| a <b>PRINTING, POSTAGE, COPY</b>  | 43,419.               | 31,676.                         | 3,004.                                 | 8,739.                      |
| b <b>VEHICLE EXPENSE</b>  | 8,429.                | 8,169.                          | 126.                                   | 134.                        |
| c <b>EQUIPMENT MAINTENANCE</b>  | 5,484.                | 4,261.                          | 900.                                   | 323.                        |
| d <b>COMMUNICATIONS AND RESO</b>  | 2,422.                | 2,091.                          | 118.                                   | 213.                        |
| e All other expenses  | 1,777.                | 775.                            | 75.                                    | 927.                        |
| 25 <b>Total functional expenses.</b> Add lines 1 through 24e  | 541,957.              | 409,340.                        | 82,285.                                | 50,332.                     |
| 26 <b>Joint costs.</b> Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.                              |                       |                                 |  |                             |

Check here  if following SOP 98-2 (ASC 958-720)

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**Part X Balance Sheet**

Check if Schedule O contains a response or note to any line in this Part X

|   |  | (A)<br>Beginning of year |          | (B)<br>End of year |          |
|---|--|--------------------------|----------|--------------------|----------|
| <b>Assets</b>   | <b>1</b> Cash - non-interest-bearing .....   | 32,676.                  | 1        | 53,264.            |          |
|   | <b>2</b> Savings and temporary cash investments .....  | 134,091.                 | 2        | 201,094.           |          |
|   | <b>3</b> Pledges and grants receivable, net .....  |                          | 3        |                    |          |
|   | <b>4</b> Accounts receivable, net .....  | 69,770.                  | 4        |                    |          |
|   | <b>5</b> Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L .....   |                          |          | 5                  |          |
|   | <b>6</b> Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L ..... |                          |          | 6                  |          |
|   | <b>7</b> Notes and loans receivable, net .....   |                          |          | 7                  |          |
|   | <b>8</b> Inventories for sale or use .....   |                          |          | 8                  |          |
|   | <b>9</b> Prepaid expenses and deferred charges .....   | 12,135.                  | 9        |                    | 11,124.  |
|   | <b>10a</b> Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D .....   | 10a 603,818.             |          |                    |          |
|   | <b>b</b> Less: accumulated depreciation .....  | 10b 316,312.             | 301,527. | 10c                | 287,506. |
|   | <b>11</b> Investments - publicly traded securities .....   | 65,117.                  | 11       |                    | 67,943.  |
|   | <b>12</b> Investments - other securities. See Part IV, line 11 .....   |                          | 12       |                    |          |
|   | <b>13</b> Investments - program-related. See Part IV, line 11 .....  |                          | 13       |                    |          |
|   | <b>14</b> Intangible assets .....  |                          | 14       |                    |          |
|   | <b>15</b> Other assets. See Part IV, line 11 .....   | 57,000.                  | 15       |                    | 58,000.  |
| <b>16 Total assets.</b> Add lines 1 through 15 (must equal line 34) ..... | 672,316.   | 16                       |          | 678,931.           |          |
| <b>Liabilities</b>  | <b>17</b> Accounts payable and accrued expenses .....  | 11,547.                  | 17       | 15,230.            |          |
|   | <b>18</b> Grants payable .....   |                          | 18       |                    |          |
|   | <b>19</b> Deferred revenue .....   |                          | 19       |                    |          |
|   | <b>20</b> Tax-exempt bond liabilities .....  |                          | 20       |                    |          |
|   | <b>21</b> Escrow or custodial account liability. Complete Part IV of Schedule D .....  |                          | 21       |                    |          |
|   | <b>22</b> Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L .....   |                          |          | 22                 |          |
|   | <b>23</b> Secured mortgages and notes payable to unrelated third parties .....   |                          | 23       |                    |          |
|   | <b>24</b> Unsecured notes and loans payable to unrelated third parties .....   |                          | 24       |                    |          |
|   | <b>25</b> Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D .....  | 39,815.                  | 25       |                    | 59,331.  |
|   | <b>26 Total liabilities.</b> Add lines 17 through 25 .....   | 51,362.                  | 26       |                    | 74,561.  |
| <b>Net Assets or Fund Balances</b>  | <b>Organizations that follow SFAS 117 (ASC 958), check here</b> <input checked="" type="checkbox"/> <b>and complete lines 27 through 29, and lines 33 and 34.</b>  |                          |          |                    |          |
|   | <b>27</b> Unrestricted net assets .....  | 538,310.                 | 27       | 498,356.           |          |
|   | <b>28</b> Temporarily restricted net assets .....  | 82,194.                  | 28       | 105,564.           |          |
|   | <b>29</b> Permanently restricted net assets .....  | 450.                     | 29       | 450.               |          |
|   | <b>Organizations that do not follow SFAS 117 (ASC 958), check here</b> <input type="checkbox"/> <b>and complete lines 30 through 34.</b>   |                          |          |                    |          |
|   | <b>30</b> Capital stock or trust principal, or current funds .....   |                          | 30       |                    |          |
|   | <b>31</b> Paid-in or capital surplus, or land, building, or equipment fund .....   |                          | 31       |                    |          |
|   | <b>32</b> Retained earnings, endowment, accumulated income, or other funds .....   |                          | 32       |                    |          |
| <b>33</b> Total net assets or fund balances .....                         | 620,954.   | 33                       |          | 604,370.           |          |
| <b>34</b> Total liabilities and net assets/fund balances .....            | 672,316.   | 34                       |          | 678,931.           |          |

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**Part XI Reconciliation of Net Assets**

Check if Schedule O contains a response or note to any line in this Part XI

|    |  |    |           |
|----|--|----|-----------|
| 1  | Total revenue (must equal Part VIII, column (A), line 12)  | 1  | 517,729.  |
| 2  | Total expenses (must equal Part IX, column (A), line 25)   | 2  | 541,957.  |
| 3  | Revenue less expenses. Subtract line 2 from line 1   | 3  | <24,228.> |
| 4  | Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))                      | 4  | 620,954.  |
| 5  | Net unrealized gains (losses) on investments   | 5  | 4,644.    |
| 6  | Donated services and use of facilities   | 6  |           |
| 7  | Investment expenses  | 7  |           |
| 8  | Prior period adjustments   | 8  |           |
| 9  | Other changes in net assets or fund balances (explain in Schedule O)   | 9  | 3,000.    |
| 10 | Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B)) | 10 | 604,370.  |

**Part XII Financial Statements and Reporting**

Check if Schedule O contains a response or note to any line in this Part XII

|    |   | Yes | No |
|----|---|-----|----|
| 1  | Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other<br>If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.   |     |    |
| 2a | Were the organization's financial statements compiled or reviewed by an independent accountant?<br>If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:<br><input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis |     | X  |
| 2b | Were the organization's financial statements audited by an independent accountant?<br>If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:<br><input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis                | X   |    |
| 2c | If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?<br>If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.   |     | X  |
| 3a | As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?  |     | X  |
| 3b | If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits  |     |    |